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## Subclass 408 Temporary Activity Visa Australian Government endorsed event Category: Documents Required

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application for a subclass 408 - Temporary Activity visa in the Australian Government endorsed event category. Please note that you will need to provide acceptable English translations for any documents that are not in English.

Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.

...[Template is tailored to the SISA pathway. If visa applicant is applying under a different pathway, amend requirements section accordingly]...

| DOCUMENTS REQUIRED   | Primary<br>Applicant | Spouse/<br>Partner | Dependent<br>Applicants |
|--|----------------------|--------------------|-------------------------|
| IDENTITY   |                      |                    |                         |
| Current <b>passport</b> (s) (this includes the identity details page AND all pages showing visas and stamps)   |                      |                    |                         |
| <b>Birth certificate</b> (or family register) showing full birth details, including parents' names   |                      |                    |                         |
| National identity card (if applicable)   |                      |                    |                         |
| If married, divorced or widowed: Marriage certificate(s), divorce certificate(s), death certificate(s) (as applicable)   |                      |                    |                         |
| If in a de facto relationship: Evidence that you have been in this relationship for at least 6 months e.g. joint bank statements, billing accounts in joint names, joint leases or mortgages |                      |                    |                         |
| If previously changed legal name: Evidence of the legal name change e.g. name change deed  |                      |                    |                         |
| EVENT  |                      |                    |                         |
| Letter from the <b>event organiser endorsing</b> your participation in the event   |                      | N/A                | N/A                     |
| i.e. letter of endorsement from the South Australian<br>Government regarding your participation in Supporting<br>Innovation in South Australia (SISA)  |                      |                    |                         |
| Copy of the <b>supporting business plan</b> you provided to the South Australian Government  |                      | N/A                | N/A                     |

| Evidence of English language ability e.g. acceptable test results dated within the last 3 years  Please refer to the 'FAQ' section of this document for further details   | N/A  | N/A |
|---|------|-----|
| HEALTH AND CHARACTER  |      |     |
| If your stay in Australia (including any time already spent here) will amount to at least 12 months: Police clearance certificates for ALL countries in which you have lived for more than 12 months during the last 10 years (dated within last 12 months) |      |     |
| If previously carried out military service: Military service discharge document   |      |     |
| If you are staying in Australia for more than 3 months: Evidence that you have an adequate health insurance policy for the duration of your stay  |      |     |
| OTHER   |      |     |
| Evidence that you have <b>sufficient funds</b> to cover your costs during your stay in Australia (please see FAQ section below for further details)   |      |     |
| If one/both parents of a dependent applicant aged under 18 are not included in this application: custody/guardianship documents and written consent of other parent(s) to child being included in the application   |      |     |
| If dependent applicant is 18 years or older: evidence that they are living with you and have been financially dependent on you for at least the last 12 months e.g. proof of address, tax records, evidence that they are currently studying                |      |     |
| NOTE: Applicants MAY also be required to unde   | <br> |     |

NOTE: Applicants MAY also be required to undergo certain health examinations (Please see below for further details)

## WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- English translations of any documents that are not in English: We can obtain quotes from translators accepted by the Department of Home Affairs (the DOHA).
- Health insurance: We can apply on your behalf for a health insurance policy that satisfies
  the DOHA's requirements for subclass 408 Temporary Activity visa applicants.
  Alternatively, we can provide you with guidance on what policies meet these requirements,
  if needed.
- **Health examinations (if required):** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examination(s).
- **Police clearances:** The DOHA only accepts very specific police clearances, whether issued in Australia or overseas. We can advise you which document to apply for, and help you with the application process if needed. Please refer to the FAQ section below for further details.

## WHERE TO SEND YOUR DOCUMENTS

High quality, colour scanned copies should either be provided through the **Client Portal**, or sent by **email** to <u>support@dojolegal.com.au</u>, **as soon as practicable**. As mentioned above, scanned copies of your documents will generally be sufficient to support your application.

Should we require hard copies of your documents for any reason, or should the DOHA request hard copies during the processing of your application, we will notify you and provide instructions on how to send us these documents.

## **THANK YOU!**

